



# SCHOOL CATALOG



VOLUME 7  
CATS REV 10 | 06.23.21

[CloverLeafUniversity.com](http://CloverLeafUniversity.com)

# Table of Contents

Introduction .....	3
A Letter from the President .....	4
Governing Board .....	5
Teachers / Instructors .....	5
Course Descriptions .....	6
Program Certifications .....	7 - 9
Stand Alone Course Certifications .....	10 -18
Enrollment Procedures .....	19
Entrance Requirements .....	19
Books and Manuals .....	19
Class Schedules .....	20
Attendance Requirements .....	20
Grading System/Progress Reports .....	20
Placement Assistance .....	20
Postponement of Start Date .....	21
Progress Policy .....	21
Conduct Policy .....	21
Dismissal .....	21
Facilities .....	21
Previous Credits .....	22
Student Complaints .....	22
Refund Policy .....	22
Student Grievance Procedure .....	23
Student Resources .....	23
Contact Info .....	23

# Introduction

## We are Creating the Educational Standard

**Clover Leaf University (CLU) is approved, licensed, and regulated by the Colorado Department of Higher Education, Private Occupational School Board.** CLU is the leading educational institution serving the emerging phytotechnology-industry. CLU offers a fundamental commitment to setting the standard in the industry for ethics, best practices, corporate business standards, professionalism, integrity, and technological innovation.

CLU strives to provide a state-of-the-art educational platform for training government officials and agencies, local municipalities, investors, entrepreneurs, business owners, medical and legal professionals, management, in-house cannabis employees, cannabis industry workers, and occupational professionals, in all matters related to the emerging cannabis market. Our curriculum integrates best practice solutions for regulatory compliance requirements with attention to public health and consumer safety. CLU has launched various research and development projects concerning cannabis and strives to raise awareness about the potential it has to benefit society through patient and consumer education and creating a knowledgeable industry and workforce.

CLU serves a national base and offers next-level business education for industry investments, opening a business, application processes and tools, state markets, following the money, infusions and extracts, mass warehouse cultivation, and much more. We also offer a top-of-the-line training program for industry workers, interns, and staff to safely comply with regulatory protocols, legal requirements, consumer safety, and responsible vendor practices. We are helping the industry create a standard of excellence. At CLU, we give you the resources to succeed.

CLU originated in Denver, Colorado, and is currently offering training in many other locations throughout the US and the world. We provide campus classes, workshops, on-site business training, live training, and online course certification. CLU has attained higher education approval for twenty-five Stand Alone Course Certifications and five Program Certifications. We offer classes, such as Cannabis Consulting, Cultivation, Cannabis Science and Testing, Infusions, Cannabis Culinary Art, Continued Legal Education Classes, Extraction, and Vendor Training. CLU Business University classes include business organization, management, finance, marketing, analysis, and due process regarding the economic, political, social, and cultural aspects of the industry. The cannabis industry is one of the fastest-growing industries in America today.

CLU instructors include industry leaders that have decades of experience experiential wisdom to share with our students. Professors include physicians, nurses, lawyers, accountants, botanical horticulturalists, doctors, and multi-million dollar industry business owners and executives that have shaped this industry from its inception.

## A Letter from our President and Founder

Thank you for your interest in Clover Leaf University. Since legalization in 2012, the cannabis market has set national precedence and captured the attention of significant financing companies, investors, and stock firms nationally. The market has been growing at an exponential rate, with estimated Billions of dollars in sales coming in the next fiscal year. As legalization spreads, the market will climb from minted patient use to four billion people in the world who are 21 and up, reports the NY Times. With National Legalization on the horizon and national market opportunities becoming available, the fast advancements and potential in cannabis have made this undoubtedly one of the fastest growing industries in America today.

The educational goal for the marijuana industry is to develop safe communities, consumer products, and compliant business procedures. States must maximize their training ability to establish a stable market that can grow to its full potential. This industry relies on the proper education of responsible industry workers. Clover Leaf University has been involved in creating safety procedures and compliant business training programs specific to the cannabis industry nationally for years. We are the first educational program of its kind, approved by the Department of Higher Education's Private Occupational School Board. Safety and public health are a priority when it comes to the implementation of this business procedures, and it's our pleasure to develop a responsible training program for employees and consumers.

Clover Leaf University offers real-time business and industry expertise and knowledge to provide top of the line state-approved curriculum for business owners, governments, and employees. Although the numbers are staggering, so are the complications of the business. We work with all aspects of the industry, to ensure we keep you updated, in compliance, and ready for this once in a lifetime business opportunity. Welcome to Clover Leaf.

Clover Leaf University is an early stage specialized education enterprise focusing on raising awareness, research and development, best practices, regulatory compliance, and product and consumer safety.

Colorado is very fortunate to have state legislatures with the vision and strength to embrace cannabis. The passing of laws spring boarded a variety of medical and business opportunities. The industry is in a critical growth stage and has paved the way for CLU to build the platform for a learning community. That will provoke thought and innovation, social responsibility, job creation, and increment benefits for the state. Thank you for being a part of it.

"President / Founder - Chloe Villano"

*Chloe Villano*

Clover Leaf University Founder, CEO

# Clover Leaf University Governing Board and Faculty

## Advisory Board

**\*Chloe Villano** - President, Chancellor, School Director, Advisory Board Chair  
**Dr. David Bearman, M.D.** - American Academy of Cannabinoid Medicine  
**Dr. Jose Franceschini** - Jose A. Franceschini Carlo, M.D., F.A.P.A.  
**Ken Anderson** - Original Green Distribution  
**Neal Langerman** - Advanced Chemical Safety  
**Neil Demers** - MSF University of Denver, Business Owner  
**Rohan Marley** - Executive, Farmer  
**Al Harrington** - Athlete, Executive  
**Shawn Coleman** - Policy  
**T.J. Lauritsen** - United Food and Commercials Workers Union International

## Teachers

**\*Chloe Villano** - Curriculum Developer, Business, Regulations  
**Adam Dunn** - Breeding, Cultivation, Hemp  
**David Beckett** - Business Security  
**Dr. Mark Scialdone** - Chemistry, Infusions and Extracts  
**Ed Rosenthal** - Cultivator, Greenhouse, Master Techniques, Breeding, Hemp  
**Jair Velleman** - Business, Lighting  
**James Rushing** - Plant Science  
**Jason Cranford** - Cultivation, Extraction  
**Joel Smith** - Compliance, Business, Regulation, Safety, Responsible Vendor  
**Neil Demers** - Business, Contracts, Start-Ups, Compliance  
**Michael Cindrich Esq.** - Business  
**Shawn Coleman** - Responsible Vendor, Business  
**Ted Daniels** - Security, Safety, Compliance

## Guest Instructors

**Avis Bulbulyan** - Consultant  
**Drew Greco** - Cultivator  
**Jason Harris** - Cultivator  
**Jorge Grimany** - Cultivator  
**Marty Otanez** - Safety  
**Shawn Honaker** - Cultivator  
**Shawn McAllister** - Attorney  
**Tony Budden** - Hemp

## Faculty

See Class List



# Course Descriptions

## Program Certifications

A group or series of related courses, lessons or units of instruction pursued to attain an occupational objective. Our Program Certifications are a collective of imperative Stand Alone Course Certifications required to complete the level of knowledge accurate for the training certifications.

## Stand Alone Course Certifications

A course which may take the form of a seminar, workshop, continuing education course or another similar educational service that has an occupational objective of its own.

## Technician Certifications - Cannabis Industry Job Training

Coming Soon

Entry Level Technician Training Certifications for Cannabis Business Industry Employees. Industry job training certificate received after passing the Universities Approved State exam.

## State Specific Programs - Training Programs

See CLU website for details

## Semester Course Certifications

Coming Soon

Seminar Lecture's classroom setting - Certification received when complete

## Workshops, Seminars, Weekend Certifications

Day, weekend, or week certification classes offered nationally. CBA and CL host these workshop trainings as well as other third party events. Workshops and seminars are not listed in the course catalog or part of our approved academic curriculum.

## Webinar Courses

Online Participation in live seminars - Certification received when complete. Students must sign up and download our webinar program and have a stable internet connection.

## Online Courses

Coming Soon

Online courses include stand-alone courses, program certifications, webinars, technician and semester classes.

### DISCLOSURE PLEASE READ

\* Students must check with the appropriate Colorado and State regulatory agencies to confirm program/course work will satisfy initial or renewal licensing or certification of that agency.

\* Agents licensed by the Colorado Department of Higher Education, Private Occupational School Board.

\* Apprenticeship councils do not accept training from trade schools for advanced placement if program is in the apprenticeship area.

# Program Certifications

## General Education Cannabis Program Certification

### Open a Cannabis Business - Weekend Certification Program

#### Course Description:

This twelve-hour business class will teach our students to quickly identify the social opportunities, legislative parameters, associated risks, business models and regulations necessary to open a cannabis business or enter the industry. This class will also teach you how to be a viable competitor in the licensing process and industry using specific steps and proven systems. This class will also review operational infrastructure to keep you in compliance with all necessary regulations and how to appropriately scale into the business. Once you have taken this class, you will understand the most critical business fundamentals to get started in the cannabis industry. You too can succeed in this burgeoning industry, and this class will teach you how.

- Cannabis Business 101 - **Lecture 3 Hours - See class details in stand alone courses listed below.**
- Compliance 101 - **Lecture 3 Hours**
- Cannabis Business 102 - **Lecture 3 Hours**
- Dispensary Management Procedures - **Lecture 3 Hours**

**Program Course Cost:** \$2,400.00

**Course Duration:** 2 days / 12 hours / 4 Classroom Lessons / 1.2 Credit Hours (NF)

## Cannabis Responsible Vendor Safety Training Program Certification

### Management and Employee Safety Training

**Program Description:** Participants of the Responsible Vendor Course will learn the details of the medical marijuana law and the recreational marijuana law. Participants will understand the legislative history, rationale for statutory provisions and practical knowledge of the Marijuana Enforcement Division rules, including proper procedures and unlawful acts. The course is divided into four modules: legislative history, medical marijuana code, recreational marijuana code and review/discussion/exam. This 16-hour program will teach you the in-depth study of the Cannabis Business, compliance guidelines, business startup, operations and management procedures. Get the most out of your business by learning how to develop, implement and maintain standard operating systems for both management and staff. Cannabis business compliance and strict record keeping will be demonstrated. Learn how to encourage sales goals and product development to make the most of your operations. Turn your dispensary and warehouse staff into satisfied operational and sales machines. The course will provide training in legal activities, sales processes, customer service, marketing tools and public relations. Discussion of these business operations and goals will take place with several guest speakers who will provide valuable feedback.

- Responsible Vendor - **Lecture 4 Hours - See class details in stand alone courses listed below.**
- Responsible Cultivator Training - **Lecture 4 Hours**
- Responsible Manufacturers Training - **Lecture 4 Hours**
- Responsible Consumer Training - **Lecture 4 Hours**

**Total Program Cost:** Courses must be purchased Individually - See Stand Alone Course Pricing

**Course Duration:** 4 Days / 16 Hours / 4 Classroom Lessons / 1.6 Credit Hours (NF)

# Program Certifications

## Understanding the Laws Program Certification

### Continued Legal Education Credits Available

**Program Description:** This 16-hour program will teach you an in-depth study of cannabis laws, regulation, policy and safety from a variety of perspectives in both medical and recreational cannabis businesses. Colorado leads the nation in marijuana regulations and policy. Our experts and consultants have led the way in establishing the standards in the cannabis industry. Learn the essentials of cannabis laws and regulations including testing requirements, operation fundamentals, local and state laws and much more. This course provides basic knowledge of legalities and trends including a certification that can help protect you and your business. We offer valuable, comprehensive information to stay compliant, safe and up to date on the current, complex and changing policies and regulations. This class ends with a Certification of Completion.

- Understanding the Laws 101 Medical Marijuana Laws - **Lecture 4 Hours - See class details in stand alone courses listed below.**
- Understanding the Laws 102 Recreational Marijuana Laws - **Lecture 4 Hours**
- Recreational Marijuana Entering the Business - **Lecture 4 Hours**
- Marijuana Business Models Making the Transition - **Lecture 4 Hours**

**Total Program Cost:** Courses must be purchased individually - See Stand Alone Course Pricing

**Course Duration:** 2 Days / 16 Hours / 4 Classroom Lessons / 1.6 Credit Hours (NF)

## Cannabis Business Program Certification

**Program Description:** This 16-hour program will teach you the in-depth study of the Cannabis Business, compliance guidelines, business startup, operations and management procedures. Get the most out of your business by learning how to develop, implement and maintain standard operating systems for both management and staff. Cannabis business compliance and strict record keeping will be demonstrated. Learn how to encourage sales goals and product development to make the most of your operations. Turn your dispensary and warehouse staff into satisfied operational and sales machines. The course will provide training in legal activities, sales processes, customer service, marketing tools and public relations. Discussion of these business operations and goals will take place with several guest speakers who will provide valuable feedback.

- Cannabis Business 101 - **Lecture 4 Hours**
- Cannabis Business 102 - **Lecture 4 Hours**
- Dispensary Management Procedures - **Lecture 4 Hours**
- Compliance 101 - **Lecture 4 Hours**

**Total Program Cost:** Courses must be purchased individually - See Stand Alone Course Pricing

**Course Duration:** 4 Days / 16 Hours / 4 Classroom Lessons / 1.6 Credit Hours (NF)



# Program Certifications

## Cannabis Cultivation Program Certification

**Program Description:** This 16-hour program will teach you the in-depth study of cannabis cultivation. Learn advanced methods of growing and cultivating. Cover the basics from seed to harvest and best practices for a healthy crop. Learn how to implement individualized systems, procedures and strategies, with proven success rates. This program will improve your production as our experts share a variety of pest control methods, advanced harvesting techniques, and perfecting curing process. Participants will build an extensive knowledge based on the required intensity of involvement needed to produce quality cannabis in high yields. Learn to design and implement personalized systems and strategies that lead to success.

- Cultivation 101 - **Lecture 4 Hours** - See class details in stand alone courses listed below.
- Cultivation 102 - **Lecture 4 Hours**
- Green House 101 - **Lecture 4 Hours**
- Breeding 101 - **Lecture 4 Hours**

**Total Program Cost:** Courses must be purchased Individually - See Stand Alone Course Pricing  
**Course Duration:** 4 Days / 16 Hours / 4 Classroom Lesson / 1.6 Credit Hours (NF)

## Chemistry for Hash Makers Program Certification

**Program Description:** This three-day course will cover chemistry related to making hash, extracts, and concentrates.

The first day will start with the organic chemistry of the compounds found in cannabis. The second day will focus on the physical chemistry of the process of extraction of compounds from cannabis and their properties. The third day will finish the course looking at the analytical chemistry involved with methods used to characterize hash, extracts and concentrates.

**Course Cost:** \$3,600.00 + 3% merchant processing fee

**Course Duration:** 3 Days / 18 hours / 3 Classroom Lessons / 1.8 Credit Hours (NF)

# Stand Alone Course Certifications

## Retail Class Training

### **Cannabis Responsible MJ Vendor Safety Training Certification** Stand Alone Course Certification

**Course Description:** Participants of the Responsible Vendor Course will learn the details of the State Medical Marijuana Law, and the States Recreational Marijuana Law. Participants will understand the legislative history, rationale for statutory provisions and practical knowledge of the various Enforcement Division rules, including proper procedures and unlawful acts. The course is divided into four modules: legislative history, medical marijuana code, retail marijuana code and review/discussion/exam.

**Course Cost:** \$600.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

*\*The course may be taught in an individual or group setting per request of the licensee seeking training for their staff.*

### **Cannabis Budtender Certification** Stand Alone Basic Course Certification

**Course Description:** Build a foundation for a career in the cannabis industry. Learn primary compliance systems, procedures, business styles, and processes for budtending in small or large scale operations. Participants of the budtender Certification will be trained to be lawful, safe, and knowledgeable sales representatives. Students will begin with a base understanding of laws, compliance, and consumer safety. Training will include a thorough overview of proper dosing, safe consumption, packaging, and developing your resume. The course will follow with (2) budtender modules: understanding cannabis products and their effects, followed by product sales and making the right recommendation for customers.

Upon completion of your course, you will receive a Clover Leaf University Budtender Certification. Your certification is the proof of your in-depth knowledge and skills as a bud-tender by the first higher education university approved in the nation. This four-hour course comes with your CLU budtender Workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$600.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

### **Dispensary Management Procedures** Stand Alone Course Certification

**Course Description:** Take a cannabis business to the next level by learning how to develop and implement standard operating procedures for both management and staff. Cannabis business compliance and strict record keeping will be demonstrated. Learn how to encourage sales goals and product development to make the most of your operations. Develop your dispensary and warehouse staff into happy, productive, operational and sales machines. The course will provide training in legal activities, sales processes, customer service, marketing tools, seed to sale tracking procedures and public relations. Discussion of these business operations and goals will take place with guest speakers who will provide valuable feedback. This four-hour course comes with your CLU Dispensary Management Workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

# Stand Alone Course Certifications

## Cultivation Class Training

### Responsible Cultivator Certification Stand Alone Course Certification

**Course Description:** Participants of the Responsible Cultivator course will learn the fundamentals of how to optimize an efficient grow while maximizing your yield, and maintaining a thorough seed to sale tracking system. Create a safe work environment for you and your entire grow staff by incorporating a foundation of best practices and protocols. Participants will understand responsible guidelines and procedures and all training deemed necessary to remain in full compliance with local and state regulations while working in a cannabis cultivation facility. Learn how to create a market and brand for your wholesale product, pricing, taxes, and excel above your competition. This four-hour course comes with your CLU course workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hour (NT)

*\*The course may be taught in an individual or group setting per request of the licensee seeking training for their staff.*

### Intro to Greenhouse Cultivation 101 Stand Alone Course Certification

**Course Description:** This class will teach you the fundamentals of growing in a greenhouse garden. Learn how to channel the world's greatest asset the sun. An outline of spatial organization, growing mediums, watering, lighting, ventilation, plant cycles, and equipment will be taught. Learn how to build the world's finest cannabis the way nature intended it. With the high cost of electricity and over the use of energy grids as well as the taxation of commercial gardens, this class provides higher production yields at lower prices. Various growing media will be examined such as soil and hydroponic methods to ensure you receive valuable insight from our renowned horticulturists. This four-hour course comes with your CLU course workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

### Cannabis Cultivation 101 Stand Alone Course Certification

**Course Description:** Do you want to grow cannabis? Learn essential, entry-level information to begin your path toward cultivation expertise. Learn the fundamentals of setting up a full home grow or make yourself an asset to any entry level cultivation position. Map the process of cannabis cultivation from seed to harvest while maintaining a healthy crop. From growing mediums, watering, lighting, ventilation, plant cycles and equipment we will discuss both indoor and outdoor, soil and hydroponic growing. This four-hour class ends with your CLU certification of completion. This four-hour course comes with your CLU course workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$600.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

# Stand Alone Course Certifications

## Cultivation Class Training

### **Cannabis Cultivation 102** **Stand Alone Course Certification**

**Course Description:** This course will teach the advanced methods of cannabis cultivation, pre post-harvest processes, and efficient environmental controls. Learn the importance of implementing individualized systems, growing procedures, and strategies with proven success rates. This agriculture class explicitly explains following components of increasing production, watering methods, measuring light, and production cycles. Expert professors will share a variety of pest control methods, advanced harvesting techniques and the importance of drying/curing. This course will also offer valuable advice on operating your cannabis business lawfully within your state. Whether you're an expert or novice grower, there is something to learn from this course. This four-hour course comes with your CLU course workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

### **Industrial Hemp Cultivation** **Stand Alone Course Certification**

**Course Description:** This coursework will prepare students to plant and harvest hemp as an industrial crop. The groundwork will begin with an investigation into the anatomy of the plant for a deep understanding of its characteristics. The course will continue through the process of planting and harvesting the crop for a successful outcome. Topics include the preparation of your land, planting and care for early hemp crops, crop management, and harvesting and processing. Upon completion of this course, you will have the knowledge you need to plant, maintain, and harvest a successful hemp crop. This four-hour course comes with your CLU course workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

### **Cannabis Breeding 101** **Stand Alone Course Certification**

**Course Description:** Create your strain and set yourself apart. This course will teach all the fundamentals of breeding cannabis plants to create various cultivators. Learn to recognize genetic traits and utilize them to your advantage. Also, learn the tools necessary to create a stable line of genetics and position yourself in this new market for a winning formula. Expert professors will share a variety of successful experience and tips to help you develop a legacy of cannabis plants and lineage for small or large scale systems. This four-hour course comes with your CLU course workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day/ 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

## Stand Alone Course Certifications Cultivation Class Training

### **Advanced Master Grow Cultivation Techniques Advanced Production Stand Alone Course Certification**

**Course Description:** This course will teach the advanced methods and master levels of high production in large-scale cannabis cultivation facilities. Learn expert techniques from the leading cultivation experts in the world including automated fertigation techniques, advanced lighting integration and placement, and retail level pest management. Grow to the top of your game by maximizing your facility to its top production potential. Examine large-scale cultivation systems and build outs proven for success. Perpetual harvesting will be covered, as well as connoisseur tips on drying, curing, trimming, and presenting A plus product for top-shelf pricing. This four-hour course comes with your CLU course workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$1,000.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

### **Cannabis Science and Testing Stand Alone Course Certification**

**Course Description:** This four-hour class will also prepare participants to understand and utilize scientific methodology and testing data to improve and maintain product quality. Topics covered in the course will include basic principles of quality, analytical methods and data analysis, common mathematical problems and their relevance to cultivation and manufacturing operations. Upon completion of this course, attendees will understand the essential elements of quality control and quality assurance programs, be able to interpret test results to improve or resolve common issues in production operations and perform mathematical calculations necessary for accurate product infusion. Upon completion of this course, attendees will understand the essential elements of quality control and quality assurance programs, be able to interpret test results to improve or resolve common issues in production operations and perform mathematical calculations necessary for accurate product infusion.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

### **Pesticide Private Applicator Certification Stand Alone Course Certification - Department of Agriculture CO Approved**

**Course Description:** Participants of this course will be trained in current industry best practices for cannabis cultivation, with attention to law compliance, safety, operations, and pest management, microbial and pesticide training, and environmental/health considerations. The topics will include the organization of the grow space, choosing your nutrients, pest and problem control, and planning for success by taking all steps to make sure the cultivated product keeps its value from seed to sale. This course will boost the knowledge of those looking to manage or work at modern cultivation facilities by giving them the law compliance and cultivation knowledge needed to cultivate a successful product line.

**Course Cost:** \$1,000.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)



## Stand Alone Course Certifications

### Responsible Manufacturer ( Infused Product) Certification Stand Alone Course Certification

**Course Description:** Participants of the Responsible Manufacturers course will learn the details of the Colorado Medical Marijuana Law and the Colorado Retail Marijuana Law. Participants will understand responsible guidelines and procedures and all training deemed necessary to remain in full compliance with local and state regulations while working in an MJ manufacturing facility.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

*\*The course may be taught in an individual or group setting per request of the licensee seeking training for their staff.*

### Infused Laboratories - Cannabis Extractions Stand Alone Course Certification

**Course Description:** Explore and analyze the importance of cannabis infusion safety. Design extraction room layouts and develop safety guidelines and procedures that ensure a safe working environment while keeping production levels at its peak potential strength. Operating your business in strict compliance with local and state laws will be discussed in great depth. Hear from special guest speakers that will offer their tips and testimonies. Explore and analyze the importance of cannabis extraction product production and safety. Begin with an understanding of the laws that govern cannabis extraction. Learn packaging laws, controlling for dosage regulation, and making sure your production facility is safe and compliant. Design extraction room layouts and develop safety guidelines and procedures that ensure a safe working environment while keeping production levels at its peak potential strength. Once the base understanding is established, the class will cover most popular extraction methods today along with using the extract to make edible products. Hear from special guest speakers that will offer their tips and testimonies. This four-hour class will teach the critical knowledge of the cannabis extraction processes.

**Course Cost:** \$1,000.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

### Cannabis Culinary Certification Stand Alone Course Certification

**Course Description:** This four-hour class will teach you the various fundamentals of cannabis culinary infusions and recipes, stressing the importance of dosage regulation as well as labeling and packaging laws and food safety. Become versed in this popular alternative to cannabis smoking. This class will also teach you the Advanced and master levels of high production and essential cannabis cooking infusions methods from butter, to oil, to candy, to dinner entrees. This incredible course ends with your Clover Leaf University Certification of Completion.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

# Stand Alone Course Certifications

## Business Class Training

### Cannabis Business Marketing 101

#### Stand Alone Course Certification

**Course Description:** Take your cannabis business to the next level. Whether you're a business owner who wants to expand market share or a marketing professional / creative developer who wants to get into the cannabis businesses, this class is for you. Develop strategies for how to blend compliance and traditional marketing methods to engage the consumer while turning the business into a sales machine. Create a buzz with limited resources due to legalities. This 4-hour class will help you maximize your market share in the industry. We will discuss brand strategy for advertising, customer service, sales and public relations. In this new emerging market, cannabis is still taboo. You can get banned from using many excellent resources with a lack of knowledge and by unknowingly violating those resources terms and conditions. We must use proper language to deliver the appropriate message when marketing a successful legal cannabis business. Our workbook and course strategy will ensure business cycles are the last of your worries and create a sound marketing plan for your cannabis business to sail to success. This four-hour course comes with your CLU Cannabis Marketing Workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .3 Quarter Credit Hours(NT)

### Cannabis Business 101

#### Stand Alone Course Certification

**Course Description:** Do you want to start or own a cannabis business? Do you have an idea or skill that you feel could be a valuable asset to the fastest growing industry in America? Study a general overview of the Cannabis Business. This course will examine the trade from a wide variety of perspectives from investors to managers. The initial business startup will be discussed, with attention to location scouting strategies, production and sales goals and budget implementation. Strategically design your business model to reflect significant personalized objectives while continuing to adhere to state and local compliance laws.

**Course Cost:** \$600.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .3 Credit Hours (NT)

### Cannabis Business 102

#### Stand Alone Course Certification

**Course Description:** Take your cannabis business to the next level! Cannabis Business 102 will give you insight on how to successfully scale your business and expand into new states and markets. Learn techniques on staffing, product development, industry market research and so much more.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .3 Credit Hours (NT)

# Stand Alone Course Certifications

## Business Class Training

### Cannabis Business Consulting Stand Alone Course Certification

**Course Description:** This class is designed to give students a look at the liabilities for consulting cannabis businesses.

**Course Cost:** \$1,400.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 6 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

### Responsible Consumer Stand Alone Course Certification

**Course Description:** Learn how to be a responsible cannabis consumer. Learn the various forms, types, dosing, and methods of ingestion and how to use the product safely medicinally or recreationally. Are you allowed to smoke in public? Participants will understand responsible guidelines and procedures and all training deemed necessary to remain in full compliance with local and state regulations while being a responsible consumer.

**Course Cost:** \$199.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

*\*The course may be taught in an individual or group setting per request of the licensee seeking training for their staff*

### Understanding the Laws - Medical Cannabis Laws 101 Stand Alone Course Certification / Continued Legal Education Credits Available

**Course Description:** In this class students will discuss the medical cannabis laws, history, trends and the necessity for businesses to be 100% compliant with their protection. Compliance topics include the application process, sales procedures, security checklists, patient and plant count. This class will teach you the basics of Cannabis Business Laws.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

### Understanding the Laws - Recreational Cannabis Laws 102 Stand Alone Course Certification / Continued Legal Education Credits Available

**Course Description:** CLU leads the nation in marijuana regulation and policy. With the passage of Amendment 64, new opportunities in the cannabis business industry have also come with a new set of rules and regulations. In this class, students will discuss the fundamental differences between medical marijuana law and recreational marijuana law. Topics to be covered include state and local licensing procedures and how to remain updated on the continually evolving rule-making process. This class will teach you the advanced Laws for the Cannabis Business.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

# Stand Alone Course Certifications

## Compliance 101

### State Regulation and Reporting / Seed to Sale Tracking Systems

#### Stand Alone Course Certification

**Course Description:** Compliance is the most critical part of any cannabis business. This class will go in-depth on Cannabis Business seed to sale tracking systems, required safety measures, as well as all documentation necessary to operate legally. It is vital that business owners implement essential standards and best practices in all day to day operations. Learn how to excel your business while remaining in top compliance. Correctly fill out all required documentation and reports needed according to state and local regulations. Understand strict statutes provided by proper regulatory agencies that will govern your business and its operations. Compliance is a part every task. An overview of the point of sale systems, plant tracking systems, packaging, labeling, employment, signage, surveillance, sales, growth, transportation, plant tagging, documentation, wholesaling, delivering, and reporting. This course comes with your CLU Cannabis Compliance Workbook and certification requires passing an exam. This class is available in a classroom setting as well as online.

**Course Cost:** \$1,200.00 + 3% merchant processing fee

**Course Duration:** 1 Day / 6 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

## Recreational Marijuana Laws

### Entering the Business Seminar / Continued Legal Education Credits Available

**Course Description:** This class will teach you the fundamentals of advising an opening and operating cannabis businesses, cultivations and other industry businesses and professionals. Learn to navigate the compliance and policy laws for the Cannabis Industry. Learn the background, changes and current trends in national, state and local cannabis law.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Days / 4 hours / 1 Classroom Lesson / .4 Credit Hours (NT)

*Continued Legal Education Credits Available - Check the website to confirm the number of CLE Credits for the class*

## Marijuana Business Models

### Making the Transition - Legal Seminar / Continued Legal Education Credits Available

**Course Description:** This class will teach you the fundamentals of advising current operating cannabis businesses, cultivations and other industry businesses and professionals. Learn to navigate the compliance and policy laws for the Cannabis Industry. Learn the background, changes and current trends in national, state and local cannabis law to help to transition or to expand cannabis businesses from medical marijuana operations to recreational.

**Course Cost:** \$800.00 + 3% merchant processing fee

**Course Duration:** 1 Days / 4 hours / 1 Classroom Lessons / .4 Credit Hours (NT)

*Continued Legal Education Credits Available - Check website to confirm number of CLE Credits for the class*

## **Additional Certifications**

### **State by State Continued Legal Education Classes - See Website**

- Legal Presentations
- State Laws and Regulations
- CLE Accredited

### **Government Education Workshops**

#### **Best Practices and Corporate Business Standards**

- Best Practices Guides - email [info@cloverleafuniversity.com](mailto:info@cloverleafuniversity.com)
- Private Training Educational Sessions - email [info@cloverleafuniversity.com](mailto:info@cloverleafuniversity.com)

#### **Safety Training Protocol Workshop**

- Training Protocols and Procedures
- In-house Business Training
- Team Training

#### **Medical Marijuana CME Training Workshops Accrediting Partnerships**

- Industry Medical Presentations
- Training Protocols and Procedures
- CME Accrediting Partner Universidad Central del Caribe

**To set up in-house training for your business email [info@cloverleafuniversity.com](mailto:info@cloverleafuniversity.com)**



## Enrollment Procedures

Prospective students may enroll at any time. Late enrollments will be accepted only one day into the course, depending on the length of the course. You can register on our website at

[www.CloverLeafUniversity.com](http://www.CloverLeafUniversity.com)

## Entrance Requirements

The school does not discriminate based on race, sex, religion, ethnic origin or disability. Prospective students must have a high school diploma or equivalency diploma to be accepted for enrollment. If applicants are beyond the age of compulsory school attendance in Colorado and do not possess a diploma or equivalency diploma, they may complete an ability to benefit test. The school does not administer the test but will provide information on availability when requested.

## Books and Manuals

Colorado State Textbook and Reference Guide now available at:

[CloverLeafuniversity.com/Courses/Materials](http://CloverLeafuniversity.com/Courses/Materials)

## School Calendar

For an updated schedule of our school calendar visit:

<https://register.cloverleafuniversity.com/>

## Enrollment Periods

Students can enroll in classes from the class launch up until the start date of class.

## Class Schedules

CLU will post class schedules at [Clover Leaf University.com](http://Clover Leaf University.com). Check our website for monthly updates. When an unexpected closure occurs due to extraordinary conditions such as inclement weather, students will be notified as soon as possible by phone and radio, and TV who provide closure information as a public service. Classes are not held on the following holidays:

New Year's Eve	Labor Day
New Year's Day	Thanksgiving Day & Following Friday
Memorial Day	Christmas Eve
Independence Day	Christmas Day

## Attendance Requirements Policy

Students are expected to arrive on time for class with proper materials. An overall attendance rate of at least 90% is required. Instructors may request your withdrawal from a course or program if absences or tardiness exceed 10%. Students who are unable to continue classes for medical reasons or severe personal problems may be required to take a leave of absence until they are able to return to class. Students may check the class schedule and submit an enrollment form for the new class. Proper documentation will be required to substantiate a student's withdrawal.

## Grading System

96 – 100 = A	Excellent
86 – 95 = B	Above Average
76 – 85 = C	Average
66 – 75 = D	Below Average
Under 66 = U	Unsatisfactory

Every six weeks, progress reports with grades will be issued to students throughout the program. Students enrolled in short-term courses will be issued grades at course end.

## Placement Assistance

We make no guarantee, expressed or implied of future employment. Current law prohibits any school from guaranteeing job placement as an inducement to enroll students. We offer training for you to apply and learn job requirements we do not guarantee you employment or assist with job placement.

## Postponement of Start Date

*Postponement of a starting date, whether at the request of the school or the student, requires a written agreement signed by the student and the school. The agreement must set forth:*

Whether the postponement is for the convenience of the school or the student, and; a deadline for the new start date, beyond which the start date will not be postponed. If the course is not commenced, or the student fails to attend by the new start date set forth in the agreement, the student will be entitled to an appropriate refund of prepaid tuition and fees within 30 days of the deadline of the new start date set forth in the agreement, determined in accordance with the school's refund policy and all applicable laws and rules concerning the Private Occupational Education Act of 1981.

## Progress Policy

Students must maintain a 70% grade point average. Those who do not will be placed on probation for 30 days. During the probation period, students must raise their grade average to pass or higher. The student may be terminated if grades are not satisfactory at the end of the probationary period. Termination shall be at the school Director's discretion. The Director has final authority and shall notify the student of the final decision.

## Conduct Policy

All students are expected to act maturely and are required to respect other students and faculty members. Possession of weapons, illegal drugs, and alcohol of any kind are not allowed at any time on school property. Any violation of school policies may result in permanent dismissal from school.

## Dismissal

Any student may be dismissed for violations of rules and regulations of the school, as outlined in school publications. A student also may be withdrawn from classes if he or she does not prepare sufficiently, neglects assignments, or makes unsatisfactory progress. The director, after consultation with all parties involved, makes the final decision. The Director of Education may temporarily suspend students whose conduct is disruptive or unacceptable to the academic setting. After appropriate counseling, students who demonstrate a genuine desire to learn and conform to school standards of conduct may be allowed to resume attendance. The director will review each case and decide upon re admittance.

## Facilities

Our classrooms are furnished with modern equipment to computer programs, charts, diagrams and videos to enhance classroom activities. Our weekend seminars and classes will be held at rented locations. Our office address is 1312 17th St. #524 Suite 584 Denver, CO 80202. We provide an online list of resources for our students on our FAQs page on our website located at [www.cloverleafuniversity.com](http://www.cloverleafuniversity.com). A simple computer and internet connection will be adequate to take the online or live classes. A notebook and pen/pencil must be brought to every class.

## Previous Credits

Credits from another institution will be evaluated on a case-by-case basis. Clover Leaf University does not guarantee transferability of our credits to another institution unless there is a written agreement with another institution. (NF) Stands for non-transferable throughout the catalog. No previous credits are currently accepted by Clover Leaf University.

Quarter Credit Hours

10 Theory / Lecture contact hours = 1 Credit

20 Laboratory contact hours = 1 Credit

## Student Complaints

Student Complaints should be brought to the attention of the School Director to attempt resolution.

The Director and student are to follow the grievance procedures according to school policy printed in the school catalog. The student may file a written complaint online with the Colorado Division of Private Occupational Schools at <http://higherred.colorado.gov> or by requesting a complaint form at (303) 862-3001. All student complaints submitted to the Division must be in writing and shall be filed within two years after the student discontinues training at the school.

## Refund Policy

Students not accepted to the school are entitled to all money paid. Students who cancel this contract by notifying the school within three (3) business days are entitled to a full refund of all tuition and fees paid. Students who withdraw after three (3) business days, but before the commencement of classes, are entitled to a full refund of all tuition and fees paid except the maximum cancellation charge of \$150.00 or 25% of the contract price whichever is less. In the case of students withdrawing after the commencement of classes, the school will retain the cancellation charge plus a percentage of tuition and fees, which is based on the rate of contact hours attended in the Program/Stand Alone Course, as described in the table below. The refund is based on the official date of termination or withdrawal.

### Course Refund Table

Student is entitled upon Withdrawal or Termination	Refund
Within first 50% of program - Lessons 1-2 (Day 1)	50% less cancellation charge
After 50% Lessons 2-4 (Day 2) [if paid in full, cancellation charge is not applicable]	NO Refund

### Online Course Refund Table

1. The student may cancel this contract at any time before midnight of the third business day after signing this contract.
2. All refunds will be made within 30 days from the date of termination. The official date of termination or withdrawal of a student shall be determined in the following manner:
  - a. The date on which the school receives notice of the student's intention to discontinue the training program; or
  - b. The date on which the student violates published school policy, which provides for

- termination.
- c. Should a student fail to return from an excused leave of absence, the effective date of termination for a student on an extended leave of absence or a leave of absence is the earlier of the date the school determines the student is not returning or the day following the expected return date.
  3. The student will receive a full refund of tuition & fees paid if the school discontinues a course/  
program within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.
  4. The policy for granting credit for previous training shall not impact the refund policy.
  5. The student shall be entitled to a refund if the program/course start date is postponed and effects the student's ability to attend.
  - 6.

## Student Grievance Procedure

Should a student have an issue/grievance with the school, a complaint must be made in writing to the School Director Chloe Villano. This complaint can be submitted by mail to 1312 17th Street #524 Suite 584 Denver, CO 80202 or by email to [info@cloverleafuniversity.com](mailto:info@cloverleafuniversity.com). Upon receipt of the complaint, a ticket will be opened, an investigator will be assigned to the issue, and an investigation will take place. Within ten days a report will be issued to the director and, if it is deemed appropriate, steps to correct the issue will be taken immediately. The student will receive a follow up of corrective actions to fix the problem. [www.cloverleafuniversity.com](http://www.cloverleafuniversity.com)

## Student and Alumni Resources

**Interested in hosting a CLU workshop in your area please fill out the form below**

[https://CannabisBusinessInfo.formstack.com/forms/clu\\_seminar\\_host\\_application](https://CannabisBusinessInfo.formstack.com/forms/clu_seminar_host_application)

**Interested in speaking at one of our events please fill out the form below**

[http://CannabisBusinessInfo.formstack.com/forms/cbc\\_speaker\\_interest](http://CannabisBusinessInfo.formstack.com/forms/cbc_speaker_interest)

**For Clover Leaf Sponsorship Opportunities Click Here**

<https://CannabisBusinessInfo.formstack.com/forms/sponsors>

**To volunteer for Clover Leaf event staff please fill out the form below**

[http://CannabisBusinessInfo.formstack.com/forms/internship\\_volunteer\\_registration](http://CannabisBusinessInfo.formstack.com/forms/internship_volunteer_registration)

**For facility tours please fill out the form below**

[https://CannabisBusinessInfo.formstack.com/forms/cannabis\\_business\\_tours](https://CannabisBusinessInfo.formstack.com/forms/cannabis_business_tours)

**Questions? To contact us please fill out the form below**

[https://CannabisBusinessInfo.formstack.com/forms/contact\\_clover\\_leaf\\_university](https://CannabisBusinessInfo.formstack.com/forms/contact_clover_leaf_university)

### Contact Us: Clover Leaf University

Corporate Offices [info@cloverleafuniversity.com](mailto:info@cloverleafuniversity.com)

Classes are not held at this address

1312 17th St #524 Suite 584 Denver, CO 80202

[www.cloverleafuniversity.com](http://www.cloverleafuniversity.com)